

Bridger PTA Emergency meeting – June 4, 2008

Attendance:

Heather Clayville	Chris Calvert	Tina Daily	Romanna Flores
Alisa Wood-Walters	Leslie Dailey	Rose Gustav	Jereme Sorenson
Lisa Knox	Kevin Jahnsen		

Time: 6:30 pm

Alisa Wood-Walters, from Oregon PTA, verified membership of Bridger PTA. Took attendance. There was some discussion of membership dues. Scholarships to join are not recommended by state PTA. However, we all felt strongly about continuing that option.

Alisa discussed the audit process that happened over this past weekend. The committee consisted of the Oregon PTA Board of Directors: Jackie Duvall, Treasurer, Alisa Wood-Walters, Region 2 Director, Alison Priest, Region 5 Director.

The audit committee looked over checks and receipts for the past two school years (2006-2007, 2007-2008).

She handed out the following:

- audit recommendation letter from Jackie Duvall
- audit findings
- 2006-2007 Year End Report
- 2007-2008 Year to Date Report

The conclusion of the audit committee based on the review of the financial records there seems to be a financial loss to Bridger PTA.

The regional director than presented several options for the members to consider and vote on, which are the following:

- File a police report (necessary step needed to file an insurance claim)
- conduct an investigation
- Do nothing

The insurance company will pursue restitution once a police report has been made. Heather stated that some businesses chose to forgive the debt. But that one asked that we hold a fundraiser to compensate them. Alisa strongly recommended documenting all the debts owed.

Our fiscal year is unusual. A new fiscal date will be recommended.

Prior proposal of the PTA dissolution is null and void because of failure of giving a 45 day notice. Next steps would be freezing the funds. There was a filing to the Oregon Dept. of Justice that was paid without sufficient funds.

A motion was made and carried that a police report will be filed. There was a unanimous vote (7-0) to file a police report by the members of the Bridger PTA. Once a police report is filed it is public knowledge. Our official comment will be the following: Bridger PTA has experience a financial loss and an investigation is under way, and a police report will be filed.

How will we know the status of this incident during the summer? Contact Jackie Duvall. There are more receipts that need to be turned in.

Receipts can be fax to the Alisa Wood-Walters, Region 2 Director, at 503-234-6024.

Next steps:

Start notifying parents of the next PTA meeting (we need to give at least a 45-day notice). This will be posted on our web site.

The agenda for the September 9th meeting:

- elect new board
- approve standing rules
- approve the proposed budget

Meanwhile, the board can also create a budget committee.

Our account is temporarily frozen. Heather Clayville, Jereme Sorenson and Romanna Flores are signers for the bank account. We now have a non-profit account. Statements will be mailed to the school. Bank policies do not require checking for two signatures.

Alisa recommended to have a treasurer who is not currently a board member; but *not* that the other positions needed to be changed. President, Secretary, and treasurer are needed minimum. Tina has also volunteered to go to PTA training during the summer.

Meeting adjourned at 7:55pm.